



**POLICE DEPARTMENT**

Robert Bongiorno, *Chief of Police*

2 Mudge Way  
Bedford, MA 01730-2136  
Phone 781-275-1212

**ALL LTC AND FID APPLICANTS  
PLEASE READ THIS ENTIRE DOCUMENT VERY CAREFULLY  
SIGN THIS FORM AND INCLUDE IT WITH YOUR APPLICATION:**

Applicants must follow the directions below when applying for any Firearms License Type:

- 1) Complete the application and turn it in to the Bedford Police Department.
  - New Applicants must also turn in a **copy** their Safety Course Certificates (Class A LTC and FID only) along with two letters of Reference.
  - New Applicants must also write a letter to the Chief of Police stating the reason why they want the license they are applying for.
  - Renewals and FID Restricted Applicants need only return the application

- 2) When turning in your application, you will submit a check with your application.

License to Carry - \$100

- Renewals for Applicants over the age of 70 are free.

FID - \$100

- Renewals for Applicants over the age of 70 are free.

FID Restricted - \$25

- Renewals are free

Make the checks out to the "Town of Bedford".

- 3) Once the application has been turned into the Bedford Police Department, Sergeant Ron Undzis will contact you within 7 to 10 business days with a date and time to come in for processing. **Please make sure the phone number on the applications is one that is used frequently and the messages are checked.**

Processing includes fingerprints & photos. Bring your Massachusetts Driver's License to your appointment.

- 4) Following the processing, it takes 6 to 8 weeks for the background information to come back and the card to be printed.
- 5) Should there be **ANY** discrepancies on the application, then the process takes longer as more information needs to be gathered. Please make sure that all questions on Page 2 are fully completed on each and every application. Failure to complete page 2 fully could result in a Denial of License.

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- 6) Please make sure you answer Question #10 accurately. Question #10 asks if you have **EVER APPEARED** in **ANY COURT** as a **DEFENDANT** for **ANY CRIMINAL OFFENSE** (excluding non-criminal traffic offenses). This means any **APPEARANCE** as a **DEFENDANT** for any **CRIMINAL** matter regardless of the disposition of the case. This shall include cases where the case was dismissed, CWOFF or found Not Guilty. The appearances **MUST** still be disclosed and details provided. This includes adult appearances as well as juvenile appearances.

If you don't answer all questions truthfully, we will find out no matter how long ago the incident occurred. You must tell us if you have a "sealed" record, but you do not have to disclose what the offense was. We will receive notification of any "sealed record" disqualifiers from the State.

Failure to disclose could result in a Denial of License.

Make the necessary changes now. If necessary you may contact the Massachusetts Criminal History Systems ([www.ma.gov/chsb/firearms](http://www.ma.gov/chsb/firearms)) to learn how to obtain your Massachusetts criminal record check, before you submit your application.

- 7) No application will be accepted more than 30 days prior to your renewal date.

- 8) **If your application is denied**, it is usually due to:

- Disqualifying criminal record,
- False answer to any question on the application,
- Criminal information omitted (or not attached) from the application as required

As a result of enacting the Massachusetts Gun Control Act of 1998, for the purposes of gun licensing, any and all previous detentions, arrests, court appearances, juvenile adjudications including any "Sealed" records will be accessed and considered in order to determine the "suitability" of all applicants. After reading this form, you will be asked specific questions regarding personal background, past criminal history, etc. You must answer the questions fully and truthfully.

The firearms application is signed under penalties of perjury and the statement that "I declare the above facts are true and complete to the best of my knowledge and I believe and I understand that any false answer(s) will be just cause for denial or revocation of my license to carry firearms."

**Warning:** Any person who knowingly files an application containing false information shall be punished by a fine of not less than \$500 nor more than \$1000 or by imprisonment for not less than 6 months nor more than 2 years in a house of correction, or by both such fine and imprisonment." (MGL Ch. 140, sections 129B(8) and 131(h)).

I the undersigned understand these directions that I have read on this document.

Signed \_\_\_\_\_

Date: \_\_\_\_\_

Please include this signed form with your check and application. You may make a copy of this signed form for your own records.

Any further question regarding possession or transfer of firearms can be found at [www.mass.gov](http://www.mass.gov)

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